

**Draft Minutes**  
Upper San Gabriel River and Rio Hondo Sub-Region  
Steering Committee Meeting

June 19, 2008 – 1:30 pm – 3:30 pm  
San Gabriel Basin Water Quality Authority  
1720 Cameron Avenue, Suite 100, West Covina, CA

1. Introductions

Attendees:

Shirley Birosik	Ed Means
George De La O	Randy Schoellerman
Robert Gomez	Nancy Steele
Andree Hunt	Carol Williams
Grace Kast	Tim Worley
Frank Kuo	Mary Zauner
	Ken Zimmer

2. Approve May 22, 2008 Meeting Minutes

The meeting minutes were approved with the following addition:

- Michael Antos from the Watershed Council was added to the list of attendees.

3. Update from the Leadership Committee

Carol Williams provided an update from the May Leadership Committee meeting:

- The LC is still looking to set up a press event to announce the award of the Prop 50 funds. They are currently waiting to hear back from Lester Snow on his availability to attend.
- The SCs have expressed interest in having the consultant prepare an update of the database to include a write-up and pop-up windows. At the June LC meeting, a detailed scope will be provided and a motion will be made.
- The Legislative Sub-Committee will be meeting to discuss lobbying efforts. The LC is looking to hire a lobbyist.
- The consultant will provide draft Conflict of Interest language for LC discussion at the June meeting.
- The meeting of water managers to discuss the draft Water Supply Targets memo has been schedule for June 25<sup>th</sup> immediately after the LC meeting.

- A question was raised at the May LC meeting as to whether WMA representatives on the LC can sign the MOU as individuals or need board approval. The MOU does not state that board approval is required. The LC has expressed a preference for members to obtain their board's approval.

#### 4. DAC Workshop- schedule, content, location, and invitee list

Discussion on the DAC workshop included:

- In some instances, Amigos de los Rios may be the best representative for DACs.
- A meeting with key DAC groups in the Region is needed to determine how best to identify and address DAC issues.
- The SC needs to identify a list of agencies and organizations that serve DACs, then have these people meet to identify DACs and determine who needs to come to the table and how to reach them.
- Before the workshop, the SC needs to determine which goals are not being met and who is in charge of addressing them. The SC could also identify needs and look for organizations willing take the lead on addressing each need.
- To identify potential invitees for the DAC workshop, the SC could e-mail all stakeholders about the purpose of the workshop and could ask them to identify DAC contacts. The workshop would then be a bottom up process for identifying needs and projects.
- If we passively ask DAC contacts to attend the workshop, they will not know the purpose of the workshop and the IRWMP. More direct groundwork is needed.
- The purpose of the workshop is to give those capable of developing and implementing DAC projects a change to compete and to make them aware of the opportunities.
- The workshop agenda should emphasize that two DACs will be getting free consultant assistance for project development.
- To determine the best method for DAC outreach, the SC could look at other processes (for example, the Coastal Conservancy and Heal the Bay).
- As USGR does not have a lot of DAC groups, it might be best to start out regionally when identifying DAC needs and representatives.
- After identifying DACs on a map, we can contact cities that include DACs.
- As a starting point, the SC could look at projects in or adjacent to DACs. Some projects upstream from DACs could also be relevant.

The Steering Committee decided on the following course of action:

- The consultant will compile a list of DAC projects and cities with DACs from the IRWMP map for SC review.
- Tim Worley and Nancy Steele will develop an agenda and a potential invite list for a regional meeting to discuss the goals of DAC outreach and how best to achieve these goals.
- At the LC meeting, Grace Kast will make a motion to hold a regional meeting to determine the best approach for DAC outreach.

#### 5. Sub-regional workshop- schedule, content, and location

The SC postponed the sub-regional workshop until the State has released the Prop 84 Draft Guidelines.

#### 6. Draft DAC Outreach Plan

Comment on the Draft DAC Outreach Plan included:

- In the Objectives on page 2, it should be clarified that the purpose of this exercise is to help DACs develop existing projects, not to develop new projects.
- The outreach plan is meant to be a list of all outreach activities that the Region would like to do regardless of the amount of funding currently available for outreach.
- It is not clear from the Objectives what the Region would like to achieve through the DAC outreach. The goal should be to identify and address the water management needs of DACs within LA County that can be addressed by IRWMP funding.

Follow up actions:

- The consultant will e-mail a Word copy of the outreach plan to the Steering Committee for their review and comments.

#### 7. Draft Action Plan

George De La O distributed the Draft Action Plan. Comments will be taken at the July SC meeting.

#### 8. Stakeholder member list review

The current stakeholder list was distributed. The SC provided feedback to the consultant on what changes should be made to the list.

#### 9. June 25, 2008 Leadership Committee - Discuss draft agenda items and provide direction to Chair

- A suggestion has been made to use Prop 84 planning funds to expand the database/mapping capability

## 10. Future meeting schedule

- a. Leadership Committee, June 23, 2008, 9:30 am to 12:00 pm,  
LACFCD, 12th Floor
- b. Upper San Gabriel River and Rio Hondo Steering Committee, July 17,  
2008, 1:30 pm to 3:30 pm